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Minutes of the meeting of the **SOUTH KENT COAST HEALTH AND WELLBEING BOARD** held at the Council Offices, Whitfield on Tuesday, 28 June 2016 at 3.08 pm.

Present:

Chairman: Councillor P A Watkins

Councillors: Mr A Ball (as substitute for Councillor Ms C Fox)  
Ms K Benbow  
Dr J Chaudhuri  
Councillor J Hollingsbee  
Mr S Inett  
Councillor M Lyons  
Councillor G Lymer

Also Present: Ms R Jones (Director of Strategy and Business Development, East Kent Hospitals University NHS Foundation Trust)

Officers: Head of Leadership Support  
Leadership Support Officer  
Team Leader – Democratic Support

## 1 APOLOGIES

Apologies for absence were received from Councillor P M Beresford (Dover District Council), Councillor S S Chandler (Local Children's Partnership Group), Ms C Fox (Red Zebra), Mr M Lobban (Kent County Council) and Ms J Mookherjee (Kent Public Health).

The Board was advised that apologies for absence had also been received from Ms S Robson and Ms J Leney (Shepway District Council),

## 2 APPOINTMENT OF SUBSTITUTE MEMBERS

In accordance with the agreed Terms of Reference, it was noted that Mr A Ball had been appointed as substitute for Ms C Fox.

## 3 DECLARATIONS OF INTEREST

There were no declarations of interest made by members of the Board.

## 4 MINUTES

It was agreed that the Minutes of the Board meeting held on 17 May 2016 be approved as a correct record and signed by the Chairman.

## 5 MATTERS RAISED ON NOTICE BY MEMBERS OF THE BOARD

There were no matters raised on notice by members of the Board.

## 6 SUSTAINABILITY AND TRANSFORMATION PLANS

Ms R Jones (Director of Strategy and Business Development, East Kent Hospitals University NHS Foundation Trust) presented the report on the Sustainability and Transformation Plans.

The Board was advised that the Sustainability and Transformation Plans (STP) had 5 key elements:

- Local leaders working as a team;
- A shared vision;
- A programme of a coherent set of activities;
- Execution against the plan; and
- Learning and adapting.

It was acknowledged that in respect of Kent and Medway there were still challenges given that local priorities had shaped areas within the county differently.

The STP would need to:

- Close the health and wellbeing gap;
- Drive transformation to close the care and quality gap; and
- Close the financial and efficiency gap.

It was intended that by the end of June 2016 there would be:

- An STP with the models of care required to meet key priorities clearly described;
- A prioritised approach to describing ambitions for the future health and social care system in East Kent; and
- A plan for meeting the 9 “Must Do’s” in the Planning Guidance

The Kent Integrated Dataset had expanded on the ‘Year of Care’ dataset and would shortly include data from South East Coast Ambulance Service.

The East Kent Strategy Board was operating several clinical task and finish groups to develop clinical models and 4 workshops were planned for mid-July 2016 to review the work of the groups. The work was clinically driven focusing on the best care for patients and was not about saving resources.

It was intended that public engagement would commence shortly and the voluntary sector was involved as part of the patient and public engagement group.

In response to a question concerning funding arrangements it was stated that this would be based on the quality of the plans and at this stage it was unclear what funding East Kent would be receiving.

A Kent and Medway STP steering group had also been established with the Chair of the East Kent Strategy Board and the Chief Executive Officer of East Kent Hospitals University Foundation Trust as the East Kent representatives.

RESOLVED: That the presentation be noted.

7 INTEGRATED COMMISSIONING BOARD DEVELOPMENT UPDATE

Ms M Farrow (Head of Leadership Support, Dover District Council) updated the Board on the progress in developing an Integrated Commissioning Board following the Development Day held in March 2016.

There were 3 proposed options for the Integrated Commissioning Board, each offering different levels of commissioning and budgetary responsibility. As part of determining the preferred option consideration would need to be given to the governance arrangements and role of Board members, whether the Integrated Commissioning Board would need to be a legal entity in its own right and focusing on outcomes and where most value could be added.

While some of the proposed changes required outside approvals it was noted that some changes could be delivered locally. It was noted that accountability would still remain with the respective accountable body. It was intended that the new arrangements would be in place for April 2017.

RESOLVED: That the updated be noted.

8 CHILDREN'S ARRANGEMENTS ACROSS KENT

This item had been withdrawn from the agenda.

9 LOCAL CHILDREN'S PARTNERSHIP GROUP UPDATE

Councillor J Hollingsbee (Shepway District Council) presented the update on the Local Children's Partnership Group (LCPG). A copy of the latest CYPP District Dashboards for Dover and Shepway were circulated to members of the Board.

The Board was advised that an updated set of Dashboards would be produced in the next few weeks which would contain revised figures for some of the data such as teenage conception as the existing data provided was for 2013. The Dashboard would be updated monthly by Kent County Council and this would be used to inform local priorities.

There would be 6 meetings of the LCPG per year, split between formal meetings and workshops. The issue of young peoples' representation on the LCPG was raised and the Board was advised that this was being investigated. It was noted that Shepway had a greater history of collaborative working with schools and this needed to be developed for Dover.

RESOLVED: That the update be noted.

10 WORKFORCE STRATEGY

Ms M Farrow (Head of Leadership Support, Dover District Council) advised that in the absence of Mr T Godfrey (Kent County Council) a report would be submitted to the Board at its next meeting.

Members were advised that the Workforce Strategy supported the Sustainability and Transformation Plans and brought NHS England and local priorities together.

RESOLVED: That the update be noted.

11 URGENT BUSINESS ITEMS

There were no items of urgent business.

The meeting ended at 4.36 pm.